

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF EDUCATION, ZION-BENTON TOWNSHIP HIGH SCHOOL
DISTRICT 126, LAKE COUNTY, ILLINOIS
THURSDAY, JUNE 25, 2019 – 7:00 P.M.
ZION-BENTON TOWNSHIP HIGH SCHOOL
SOUTH CAFETERIA**

The Board of Education of Zion-Benton Township High School District 126, Lake County, Illinois, met in Regular Session in the South Cafeteria, One Z-B Way, 3901 W. 21st Street, Zion, Illinois, commencing at 7:02 p.m.

Board President Nordstrom presided.

ROLL CALL

Members present: President Nordstrom, Member Leech, Member Richards, and Member Stephen.

Members excused: Vice President Nieto, Secretary Roberts, and Member White.

PLEDGE OF ALLEGIANCE

APPOINTMENT OF SECRETARY PRO TEMPORE

Due to the absence of Secretary Roberts, Member Leech served as secretary pro tempore.

AGENDA AMENDMENTS

President Nordstrom asked Dr. Clark if there were any amendments to the agenda. Dr. Clark indicated the following personnel approval items had come in since the agenda packet went out and needed to be added under Personnel Approvals Item 14:

Resignation: Jay Cha (ZBTHS English Teacher).

Retirement: Jenise Handyside (Health Office Clerk).

COMMUNICATION FROM STAFF, GUESTS, AND DISTRICT RESIDENTS

Kathy Champine requested information about how the Board planned to use new state school funding that had been approved, if the funding had been received, how capital improvement funding would be utilized, and when the property tax abatement would be applied. President Nordstrom stated that CSBO Liddle's would cover the information in her upcoming reports, indicated that the property tax abatement was applied to the May tax bills, and that the numbers would vary from household to household.

CONSENT AGENDA

A motion was made by Member Leech, seconded by Member Stephen to approve the Consent Agenda. Motion was approved by a roll call vote of members present voting 4-0. Included in the Consent Agenda were the following:

- Minutes of the Regular Meeting of May 28, 2019;
- Activity Report – May 2019, **EXHIBIT “A”**;
- Bills Paid Report – May & June 2019, **EXHIBIT “B”**;
- Bills Payable Report – June 2019, **EXHIBIT “C”**;
- School Treasurer’s Report – May 2019, **EXHIBIT “D”**;
- Revenue & Expenditure Reports – May 2019, **EXHIBIT “E”**;
- Disposal Requests, **EXHIBIT “F”**;
- Contractor Payouts, **EXHIBIT “G”**;
- Approval of Textbooks, **EXHIBIT “H”**;
- Overnight Athletic Field Trips, **EXHIBIT “I”**;
- FOIA Requests, **EXHIBIT “J”**;
- 2019-20 Student-Athlete Handbook, **EXHIBIT “K”**;
- 2019-20 Coach’s Handbook, **EXHIBIT “L”**;
- 2019-20 Student Handbooks, **EXHIBIT “M”**; and
- Destruction of Closed Session Recordings – June 14, 2017; June 18, 2017; June 19, 2017, June 22, 2017.

SUPERINTENDENT’S REPORT

Dr. Clark reported on the following:

- Calendar of Activities (**EXHIBIT “N”**, Calendar of Events, is included and made a part of these minutes.)
- The next Regular Board of Education meeting is on Tuesday, July 23, 2019, at 7:00 p.m. in the ZBTHS South Cafeteria.
- First session of summer school is wrapping up and the second session will begin on July 2nd.
- The AP Summer Institute is currently taking place to give students entering AP programs resources they will need to be successful in those challenging classes.
- Many staff members participated in the June session of the Beyond Diversity training. This training allowed the staff to engage in meaningful dialogue about race and developing racial consciousness when serving a diverse student body.
- All Board Members are invited to attend the Athletic Boosters golf outing on July 26, 2019, or to be a sponsor/donor.
- Board Members interested in attending the 2019 IASB/IASA/IASBO Joint Annual Conference held in Chicago, Illinois from November 22 until November 24 should contact Rachel White.

REPORTS AND DISCUSSIONS

Principals’ Report

Zion-Benton Township High School

Dr. Pawelczyk reported on the following:

- ZBTHS proctored over 800 Advanced Placement tests, up from 744 last year.
- Summer school programming is underway with Summer Hive, AP Summer Institute, Math 1, 2, 3 credit completion, Special Ed. Instructional Course Recovery, Special Ed Stinger/Honeycomb, APEX Credit Recovery, Driver Education, and Physical Education.
- Congratulations to Ricardo Alcocer and David Dodich for participating in the State Special Olympic Summer Games earlier this month. Great job to the student athletes and Coach Amanda Massong.
- Efforts continue to fill remaining vacancies for the 2019-20 school year.
- Preparations are underway for the two opening Teacher Institute Days and Freshman Zero Day. The plan is to establish goals focused on eliminating the racial predictability of student outcomes.

(EXHIBIT “O”, Zion-Benton Township High School Board of Education Report, is included and made a part of these minutes.)

New Tech High @ Zion-Benton East

Dr. Frusher reported on the following:

- New Tech had a successful outdoor graduation.
- Juniors and seniors earned 684 college credits through the dual credit program, which provided substantial college tuition savings.
- New Tech is almost fully staffed for next school year.
- Six staff members and Mr. Kubic are attending the annual New Tech Network national conference. This year's theme is *Connect – Inspire – Reflect - Renew*.
- New Tech staff members are busy creating student cohort groups and individual student schedules, preparing the building, and finalizing the master schedule.

Dr. Frusher thanked the Board for the opportunity to serve as NT@ZB Principal for four years and for their support of the educational programming that is offered at NT@ZB.

President Nordstrom and Member Leech each thanked Dr. Frusher for his four years as Principal.

(EXHIBIT “P”, New Tech High @ Zion-Benton East Board of Education Report, is included and made a part of these minutes.)

Second Semester Student Disciplinary Reports

Mr. Niemi and Dr. Frusher presented their second semester student disciplinary reports.

Highlights of the ZBTHS report comparing second semester 2017-18 to second semester 2018-19 included the following:

- Suspensions are down by 18 occurrences from last year, after two straight years of sharp declines.
- Suspensions pending parent conference occurrences went up by 9 from last year as it continues to be a valuable tool for the Deans to establish relationships with students and parents in order to improve behaviors.
- ISD occurrences went down 136 occurrences across all four grades.
- Classroom occurrences decreased from last year. This is attributed to the interventionist positions as they help diagnose and decrease infractions through reflective practices.
- Administration and the interventionists have planned a pre-school program for “at risk” students as they transition to District 126 in the fall. The interventionists will work with these students in a four-day program that will help establish relationships between the students and interventionists and get them acclimated to the “Zee Bee Way”.

Highlights of the NT@ZB report included the following:

- Suspensions have increased by 13 occurrences from last year.
- Suspensions pending conference occurrences went down from last year from 1 to 0.
- ISD occurrences went up from 16 to 17 from last year, as New Tech seeks to comply with SB100 requirements to keep students in school.
- The majority of incidents were from freshman and sophomore students.
- Senior students had the least occurrences.
- Overall New Tech continues to have a very low number of infractions.

(EXHIBIT “Q”, Dist. 126 Semester 2 Discipline Reports, is included and made a part of these minutes.)

SEDOL Report

Member Stephen reported SEDOL’s Governing Board meeting on June 5th was very welcoming to her a new Board member and reported there would be a 1% increase in tuition rates across the board. There has also been an increase in transportation funds.

RECESS

No recess was taken.

BOARD COMMITTEE REPORTS

Business/Bid/Finance Committee

President Nordstrom reported that the Business, Bid, Finance Committee recently met and discussed several decisions related to facility projects and Life Safety bids. Many of the items discussed will be further explained by CSBO Liddle under New Business as action items.

NEW BUSINESS

Approval of Bid for Summer Remodeling Projects

CSBO Liddle reported that on May 28, 2019, the District went back out to bid for suspended acoustical ceiling work for the ZBTHS summer renovation projects. The bid opening was held on June 11, 2019, one bid was received, and the bid was \$15,330 less than the lowest bid previously received. A motion was made by Member Leech, seconded by Member Stephen to approve a trade bid award to PCI Austad as listed on the ZBTHS Summer Remodeling Project Contractor's report, totaling \$25,670. Motion was approved by a roll call vote of members present voting 3-1. (Member Richards voted no.) (**EXHIBIT "R"**, ZBTHS Summer Remodeling Project Acoustical Ceiling Bid Award, is included and made a part of these minutes.)

Approval of Assignment of Bid for Summer Remodeling Projects to Camosy Construction

A motion was made by Member Leech, seconded by Member Stephen to assign the bid awarded for the ZBTHS Summer Remodeling Project work, as listed on the contractor report for the bid opening on June 11, 2019, in the amount of \$25,670 to Camosy Construction as the District's construction manager for the projects. Motion was approved by a roll call vote of members present voting 3-1. (Member Richards voted no.) (**EXHIBIT "S"**, ZBTHS Summer Remodeling Project Bid Approval for Acoustical Ceilings—Bid Assignment, is included and made a part of these minutes.)

Public Hearing Regarding Amended 2018-19 Budget

A motion was made by Member Leech, seconded by Member Stephen to open a public hearing regarding the amended 2018-19 budget. Motion was approved by a roll call vote of members present voting 4-0. The amended budget was available to the public in the District's Business Office as required by law for 30 days. Upon no comments from the public, a motion was made by Member Leech, seconded by Member Richards to close the public hearing regarding the amended 2018-19 budget. Motion was approved by a roll call vote of members present voting 4-0.

Approval of Resolution to Amend 2018-19 Budget

CSBO Liddle reported the 2018-19 budget must be amended in order to reflect changes in revenues and expenditures not anticipated last September when the original budget was approved. The favorable, amended budget reflects an overall \$1,284,535 improvement from the original projected budget, which is due favorable revenues and an overall reduction in expenditures. A motion was made by Member Leech, seconded by Member Stephen to approve the 2018-19 amended budget. Motion was approved by a roll call vote of members voting 4-0. (EXHIBIT "T", 2018-19 Amended Budget, is included and made a part of these minutes.)

Approval of Resolution Regarding Distribution of 2018-19 Corporate Personal Replacement Taxes

A motion was made by Member Leech, seconded by Member Stephen to approve the Resolution for the Distribution of the Corporate Personal Property Replacement Tax that accompanies the 2018-19 amended budget. Motion was approved by a roll call vote of members voting 3-1. (Member Richards voted no.) (EXHIBIT "U", A Resolution for the Distribution of the Corporate Personal Property Replacement Tax, is included and made a part of these minutes.)

Approval of 2019-20 Tentative Budget

CSBO Liddle reported that the projected \$33.3 million 2019-20 Tentative Budget's beginning total fund balance is based on the 2018-19 amended budget. The \$63,272,934 tentative budget is inclusive of all capital improvement project payments, transfers between funds, and reflect 2019-20 estimated revenues and expenditures based on current information. The tentative budget does not include any new additional Evidence Based Funding state revenue since those numbers are not available at this time. The tentative budget will continue to be refined throughout the summer, and the final budget will be recommended for Board approval during the September 24, 2019, Regular Board Meeting following a public hearing. A motion was made by Member Leech, seconded by Member Stephen to approve the 2019-20 Tentative Budget.

Discussion included the following:

- Member Richards asked for clarification regarding the receipt of expected state funds from Evidence Based Funding and how this will impact the taxpayer.
- CSBO Liddle and Dr. Clark explained that the Evidence Based Funding formula is recomputed each year based on the previous year's data. The state is still in the process of computing this data and therefore the District does not have that information yet.
- Member Leech and Member Stephen had further questions regarding the District's qualification for state funding.
- CSBO Liddle explained that the formula for Evidence Based Funding considers the District's adequacy of funding. The District is currently in the bottom 1-percent of all districts in the state in terms of adequacy of

funding according to the state's formula, which positions the District well to qualify for additional state funding.

Motion was approved by a roll call vote of members present voting 3-1. (Member Richards voted no.) (**EXHIBIT "V"**, 2019-20 Tentative Budget, is included and made a part of these minutes.)

Approval of 2019-20 Departmental Tentative Budget and Capital Requests

CSBO Liddle presented the 2019-20 departmental budget summaries, which reflect a 2-percent increase over 2018-19. The transportation capital number may change significantly due to the need to replace a bus that was recently involved in an accident. A motion was made by Member Leech, seconded by Member Stephen to approve the 2019-20 tentative departmental budgets and capital requests for purchase and inclusion in the 2019-20 budget. Motion was approved by a roll call vote of members present voting 3-1. (Member Richards voted no.) (**EXHIBIT "W"**, Department Budget Summaries – FY2019 & FY2020, is included and made a part of these minutes.)

Approval of Life Safety Amendment for ZBTHS

CSBO Liddle reported that three major projects have been identified as an appropriate use of the District's Fire Prevention and Life Safety Fund. The first is the replacement of the hot water heater at ZBTHS. The second is the replacement of isolation valves in the boiler room at the ZBTHS campus. The third is the repair of the Make-Up Air Unit that services the Metal and Wood Shops. The estimated cost of these three projects is \$268,030. A motion was by Member Leech, seconded by Member Richards to approve the submission of an application to ISBE for approval in order to proceed with these maintenance repairs under the Life Safety & Fire Prevention Fund. Motion was approved by a roll call vote of members present voting 4-0. (**EXHIBIT "X"**, Life Safety Amendment, is included and made a part of these minutes.)

Approval of Life Safety Decennial Review for New Tech

CSBO Liddle presented the Decennial Life Safety Review for the New Tech Campus. Needs addressed in the report include mechanical and plumbing work, electrical repairs, fire alarm work, and replacement of acoustical ceiling tiles. The estimated cost for completion of all work is \$87,916.80, and the timeline for completion is up to 5 years, with an opportunity to extend up to ten years. A motion was made by Member Leech, seconded by Member Stephen to approve the New Tech Campus Life Safety Decennial Review report for \$87,916.80. Motion was approved by a roll call vote of members present voting 4-0. (**EXHIBIT "Y"**, NTHS Decennial Life Safety Review, is included and made a part of these minutes.)

Approval of ALOP Intergovernmental Agreement

Dr. Clark explained that the state requires an annual review of all ALOP agreements. District 126's ALOP is possible through a cooperative effort with SEDOL and the Lake County ROE and provides additional state funding for the District's Credit Recovery Program. A motion was made by Member Leech, seconded by Member Richards to approve the Intergovernmental Services Agreement for Alternative Learning Opportunities Program between District 126, SEDOL, and the Lake County ROE. Motion was approved by a roll call vote of members present voting 4-0. (**EXHIBIT "Z"**, Intergovernmental Services Agreement for Alternative Learning Opportunities Program Between District 126, SEDOL, and the Lake County ROE, is included and made a part of these minutes.)

Approval of District Consolidated Plan for ISBE Grants

Dr. Clark reported that ISBE has modified its process for submitting grant applications by consolidating many of the components to the various grants into a single consolidated plan. A motion was made by Member Leech, seconded by Member Stephen to approve and submit to ISBE the 2019 Consolidated District Plan as presented. Motion was approved by a roll call vote of members present voting 4-0. (**EXHIBIT "AA"**, 2019 Consolidated District Plan, is included and made a part of these minutes.)

OLD BUSINESS

Capital Project Update

CSBO Liddle updated the Board on the District's capital projects. Highlights included the following:

- The parking lot at New Tech has been closed this week to lay the final layer of asphalt.
- The design phase of the natatorium renovation project is progressing.
- Summer remodeling projects are well underway and demolition is almost complete.
- Furniture has been ordered for remodeled areas.
- The theater project is progressing with the roofing portion complete and the footings for the seating area of the theater being poured.

OTHER BUSINESS

There was none.

CLOSED SESSION

A motion was made by Member Richards, seconded by Member Leech to adjourn to closed session at 7:49 p.m. for consideration of appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective bargaining matters; the purchase or lease of real property for the use of the public body;

confidential student issues; and semi-annual review of closed session minutes for possible public inspection. (5ILCS 12/2(c)(1, 2,5,10,21)). Motion was approved by a roll call vote of members voting 4-0.

RECONVENE IN OPEN SESSION

A motion was made by Member Richards, seconded by Member Stephen to return to open session at 9:36 p.m. Motion was approved by a roll call vote of members present voting 4-0.

PERSONNEL APPROVALS

A motion was made by Member Richards, seconded by Member Leech to approve the personnel approval items 14A through 14D as amended. Motion was approved by a roll call vote of members present voting 4-0. Included in the amended personnel approvals were:

- **Employments:**
Artinian, Emily (NT@ZB English),
Backeberg, Briquelle (ZBTHS Social Science),
Bhargava-Massa, Renu (ZBTHS Math),
Dunn, Justin (ZBTHS Math),
Messer, Michael (ZBTHS Social Science),
Skurski, Timothy (ZBTHS Science).
- **Leaves of Absence:**
Benjamin, Jenny (Division Chair),
Halligan, Kathleen (Safety & Attendance Secretary).
- **Resignations:**
Castaneda, Alba (ZBTHS Counselor),
Cha, Jay (ZBTHS English),
Knuth, Anthony (ZBTHS Social Science),
Levin, Eric (ZBTHS Social Science and Coach),
Lewandowski, Aaron (ZBTHS Math),
Philipp, Joey (NT@ZB Science),
Rosin, Christina (ZBTHS Math),
Schroff, Kelly (Bus Driver).
- **Retirements:**
Boroski, Brian (ZBTHS Science),
Burd, Jeff (ZBTHS English),
Clark, Chris (Superintendent),
Fenchel, Todd (ZBTHS Driver's Ed),
Forrest, Luci (Duplicating),
Frechette, Kelley (ZBTHS Special Ed),
Galgan, Tadd (ZBTHS Industrial Tech),
Handyside, Jenice (Health Office Clerk),
Helmkamp, Sandy (ZBTHS Driver's Ed),
Karner, Patricia (Athletics Secretary),
Knight, Tim (District Credit Recovery),

Kolarik, Jasey (ZBTHS Social Science),
Lahare, Nancy (ZBTHS Special Ed),
Leafblad, Catherine (AV),
Levy, Eric (NT@ZB Humanities),
Martensen, Scott (ZBTHS Science)
McGovern, Jodie (District Psychologist),
McLaren, David (ZBTHS English),
Moreno, Paul (ZBTHS Driver's Ed),
Pavelske, Megan (ZBTHS Science),
Pelli, Jody (ZBTHS Special Ed),
Regnier, Kelly (ZBTHS English),
Ryczek, Mike (ZBTHS English),
Sexton, Julie (ZBTHS Health/PE),
Smyk, Kevin (ZBTHS Science),
Stave, Mark (ZBTHS Special Ed).

- **2019-20 Advisory Positions**
- **2019-20 Activity Sponsors**
- **2019-20 Coaches**

EXHIBIT "BB", Monthly Personnel Report, including 2019-20 Advisory Positions, Activity Sponsors, and Coaches, is included and made a part of these minutes.

RELEASE OF CLOSED SESSION MINUTES FOR POSSIBLE PUBLIC INSPECTION

A motion was made by Member Richards, seconded by Member Stephen to approve the release of specific closed session minutes for possible public inspection as presented. Motion was approved by a roll call vote of members present voting 4-0. (**EXHIBIT "FF"**, Release of Closed Session Minutes for Possible Public Inspection, is included and made a part of these minutes.)

RESOLUTION TO DISMISS CLASSIFIED STAFF EMPLOYEE

A motion was made by Member Richards, seconded by Member Stephen to approve the dismissal of employee #2019-2568. Motion was approved by a roll call vote of members present voting 4-0. (**EXHIBIT "GG"**, Resolution of Dismissal of Classified Staff, is included and made a part of these minutes.)

CONSIDERATION OF INTRA-DISTRICT TRANSFER REQUESTS

A motion was made by Member Leech, seconded by Member Richards to approve student intra-district transfer 2020-04. Motion was approved by a roll call vote of members present voting 4-0.

Student intra-district transfer 2020-05 failed for lack of a motion.

APPROVAL OF 2019-20 CONTRACT RENEWALS

A motion was made by Member Leech, seconded by Member Richards to approve the renewal of all one-year administrative contracts for 2019-20 at the 2018-19 terms and values inclusive of any earned educational advancement adjustment. Motion was approved by a roll call vote of members present voting 4-0.

APPROVAL OF SUPERINTENDENT'S 2019-20 GOALS/CONTRACT TERMS

A motion was made by Member Leech, seconded by Member Richards to approve Superintendent Clark's 2019-20 goals and contract terms. Motion was approved by a roll call vote of members present voting 4-0.

DISCUSSION REGARDING SUPERINTENDENT SEARCH PROCESS

The School Board discussed options for selecting a search firm to conduct a superintendent search for Dr. Clark's replacement. The Board determined to interview two search firms at a special meeting in July and then approve a finalist at the July 23, 2019, Board meeting.

ADJOURNMENT

A motion was made by Member Leech, seconded by Member Richards to adjourn the meeting at 9:57 p.m. Motion was approved by a voice vote of members voting 4-0.

JERRY NORDSTROM, President

ATTEST:

KIM LEECH, Secretary Pro Tempore

JN/KL/rw: MNJun2519R