

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF EDUCATION, ZION-BENTON TOWNSHIP HIGH SCHOOL
DISTRICT 126, LAKE COUNTY, ILLINOIS
TUESDAY, MAY 28, 2019 – 7:00 P.M.
ZION-BENTON TOWNSHIP HIGH SCHOOL DISTRICT 126
ZBTHS SOUTH CAFETERIA**

The Board of Education of Zion-Benton Township High School District 126, Lake County, Illinois, met in Regular Session in the South Cafeteria, One Z-B Way, 3901 W. 21st Street, Zion, Illinois, commencing at 7:00 p.m. The Regular Meeting was preceded by the Board Excellence Awards at 6:30 p.m. in the South Cafeteria, at which several individuals were honored by the School Board for their voluntary contributions to District 126.

ROLL CALL

Members present: President Nordstrom, Vice President Nieto, Member Richards, and Member Stephen.

Members excused: Secretary Roberts, Member Leech, and Member White.

PLEDGE OF ALLEGIANCE

APPOINTMENT OF SECRETARY PRO TEMPORE

Due to the absence of Secretary Roberts, Member Stephen served as secretary pro tempore.

AGENDA AMENDMENTS

President Nordstrom asked Dr. Clark if there were any amendments to the agenda. Dr. Clark indicated the following personnel approval item had come in since the agenda packet went out and needed to be added under Personnel Approvals Item 15:

Employment: Susannah Dee (Special Education Teacher).

COMMUNICATION FROM STAFF, GUESTS, AND DISTRICT RESIDENTS

New Tech students who participated in Destination Imagination introduced themselves to the Board as an unofficial group that participates in STEM competitions, which provides opportunities to advance all the way to global competition. Participants gain confidence in public speaking and preparing for a career. The group members requested support from the Board in becoming an official funded club at New Tech.

Kathy Champine expressed her appreciation to the Board for including more information on the agenda and praised CSBO Liddle for her thorough explanations of the business items.

STUDENT RECOGNITIONS

Tyler Creamer, Tyonn Foster, Donald Graves, and Diontre Smith were recognized for qualifying for state competitions in the 4x100 meter relay team for Boys Track. Coach Derrick Lee accepted the awards on behalf of the athletes.

CONSENT AGENDA

A motion was made by Vice President Nieto, seconded by Member Stephen to approve the Consent Agenda. Motion was approved by a roll call vote of members present voting 3-1. (Member Richards voted no.) Included in the Consent Agenda are the following:

- Minutes of the Regular Meeting of April 25, 2019
- Activity Report – April 2019, **EXHIBIT “A”**.
- Bills Paid Report – April & May 2019, **EXHIBIT “B”**.
- Bills Payable Report – May 2019, **EXHIBIT “C”**.
- Treasurer's Report - April 2019, **EXHIBIT “D”**.
- Revenue & Expenditure Report - April 2019, **EXHIBIT “E”**.
- Approval of Textbook, **EXHIBIT "F"**.
- Illinois State Library Media Association's Annual Assessment, **EXHIBIT “G”**.
- Contractor Payout Requests, **EXHIBIT “H”**.
- FOIA Requests, **EXHIBIT “I”**.
- Disposal Requests, **EXHIBIT “J”**.
- Overnight Theatre Field Trip, **EXHIBIT “K”**.
- Amended/Final 2018-19 School Calendar, **EXHIBIT “L”**.
- Destruction of Closed Session Recording – May 25, 2017.

SUPERINTENDENT'S REPORT

Dr. Clark reported on the following:

- Calendar of Events. (**EXHIBIT “M”**, Calendar of Events, is included and made a part of these minutes.)
- The next Regular Board of Education meeting is scheduled for Tuesday, June 25, 2019, in the ZBTHS South Cafeteria starting at 7:00 p.m.
- District 126 has continued to expand its summer school programming. Offerings will include traditional offerings, dual credit courses with students from both campuses participating, math completion, credit recovery for regular and special education students, and incoming freshman bridge programs.
- ZBTHS is offering a new summer “Boot Camp” for students in middle school who would benefit from learning what it takes to be a successful high school student.
- Dr. DiGangi has coordinated several summer professional development opportunities for staff that align to the District's Strategic Plan for Improvement.
- A master copy of the 2019 Community Honors and Awards Program, including the names of scholarship recipients and their award values. A number of sizable

scholarships were awarded to students, including full ride ROTC scholarships, full ride CLC Scholarships, and a U.S. Air Force Academy Appointment.

- The Athletic Department will be hosting its first Summer Sports Camp for incoming freshmen on June 8, 2019, which is designed for 8th graders matriculating to high school to see where their athletic interests lie.
- A list of students who are college bound athletes, a list of this year's athletic GRIT award recipients, and information on the July 26th Athletic Booster Golf Outing.
- A meeting was held recently with College of Lake County administrators to discuss the teacher shortage crisis and possible solutions through articulation efforts. One goal will be to offer a dual credit Introduction to Teaching course to expose high school students to the profession.
- The Seal of Biliteracy is a recognition of high school students who have demonstrated a high level of skill in reading, writing, listening, and speaking in both English and another language. District 126 has 11-13 students who will earn the Seal this year and 11-13 who will receive commendations toward biliteracy.

REPORTS AND DISCUSSIONS

Principals' Report

New Tech High @ Zion-Benton East

Dr. Frusher reported on the following:

- 43 students were recognized during the Illinois State Scholars and Presidential Academic Achievement Luncheon on May 28, 2019.
- All Board Members are invited to the senior breakfast at 7:30 a.m. on Friday, May 31, 2019.
- Graduation planning and preparation for the June 6, 2019 ceremony continues.
- New Tech Thursday staff professional development has been focusing on the areas of grades/student failure rates and safety planning.
- 67 observations were completed at New Tech during the 2018-19 school year. Domain data will be calculated and areas for growth will be determined for 2019-20 professional development and school improvement plans.
- 34% of next year's juniors and 56% of next year's seniors have qualified for dual credit coursework. Efforts will continue with students who are close to qualifying.

(EXHIBIT "N", New Tech High @ Zion-Benton East Board of Education Report, is included and made a part of these minutes.)

Zion-Benton Township High School

In the absence of Dr. Pawelczyk, Dr. Clark reported on the following:

- Efforts to enhance the Advanced Placement experience continue to move forward. This year's AP Testing participation was at an all-time high for ZBTHS.
- ZBTHS continues to develop plans and programs to more systematically help incoming freshmen acclimate to high school life, including Summer Hive, AP Summer Institute, Freshman Boot Camp, and Freshman Zero Day.
- Planning and preparation continue for all end of year events, including the graduation ceremony on June 7, 2019.
- Modifications to Final Exam Week/Graduation events have been made and communicated.

(EXHIBIT "O", Zion-Benton Township High School Board of Education Report, is included and made a part of these minutes.)

RECESS

No recess was taken.

BOARD COMMITTEE REPORTS

Business/Bid/Finance Committee

President Nordstrom reported that the Business, Bid, Finance Committee recently met and discussed several decisions related to facility projects and insurance related items. Many of the items discussed will be further explained by CSBO Liddle under New Business as action items.

Policy Committee

Vice President Nieto reported that the Policy Committee met on May 23, 2019, and reviewed proposed policy changes to the Student Handbook. Several of the changes are a result of changes in state law and the Policy Committee supports the recommendations from the administration and Student Handbook Committee.

Approval of *Student Handbook* Recommendations for 2019-20

A motion was made by Vice President Nieto, seconded by Member Stephen to approve *Student Handbook* changes for the 2019-20 school year, which are considered School Board policies. Motion was approved by a roll call vote of members present voting 4-0. (EXHIBIT "P", 2019-20 Student Handbook Changes, is included and made a part of these minutes.)

NEW BUSINESS

Approval of Contract for Food Management Services for the 2019-20 School Year

CSBO Liddle reported that the District has been pleased with the performance of its current food management provider, Aramark, and is requesting a one-year extension to their contract. The state allows four one-year extensions following the bidding of the food service contract and this will be the District's second year. A motion was made by Vice President Nieto, seconded by Member Richards to approve a one-year contract extension for fiscal year 2020 with Aramark Educational Services at a 2.8% increase over the prior year. Motion was approved by a roll call vote of members present voting 4-0. (**EXHIBIT "Q"**, 2019-20 Food Service Contract Extension, is included and made a part of these minutes.)

Approval of Paid School Lunch Prices for 2019-20

CSBO Liddle reported that as part of The Healthy Hunger-Free Kids Act of 2010, all schools participating in the National School Lunch program are required to ensure sufficient funds are provided to the nonprofit school food service account for lunches served to students not eligible for free or reduced priced meals. After completing the required calculations, District 126 needs to increase the price of paid lunches by \$.10 to remain in compliance. A motion was made by Vice President Nieto, seconded by Member Stephen to approve an increase in the paid National School Lunch price from \$2.75 to \$2.85 for the 2019-20 school year. Motion was approved by a roll call vote of members present voting 4-0. (**EXHIBIT "R"**, Paid Lunch Prices, is included and made a part of these minutes.)

Approval of Appointment of School Treasurer for Fiscal Year 2019-20

A motion was made by Vice President Nieto, seconded by Member Richards to renew CSBO Audrey Liddle as Treasurer for District 126 for 2019-20. Motion was approved by a roll call vote of members present voting 4-0. (**EXHIBIT "S"**, School Treasurer Appointment, is included and made a part of these minutes.)

Approval of 2019-20 School Treasurer's Bond

A motion was made by Member Richards, seconded by Member Stephen to renew the Treasurer's Bond for \$17,000,000 at a cost of \$4,000 for fiscal year 2020. Motion was approved by a roll call vote of members present voting 4-0. (**EXHIBIT "T"**, Report of Treasurer's Bond Renewal, is included and made a part of these minutes.)

Approval of 2019-20 Property and Liability Insurance Coverage through CLIC

CSBO Liddle reported that the Board of CLIC approved the 2019-20 package liability insurance renewal at its meeting on May 16, 2019. District 126's package liability cost, including student accident insurance, liability, and identity theft coverage for 2019-20, is \$163,339, which is a 1.06% decrease from the 2018-19 premium. The Fiduciary Liability coverage has remained at \$2,050. As a result of the District's claims history, the School Board Legal Liability deductible remains

at \$75,000. A motion was made by Vice President Nieto, seconded by Member Richards to approve the 2019-20 package liability and student accident insurance renewal with CLIC as presented. Motion was approved by a roll call vote of members present voting 4-0. (**EXHIBIT “U”**, Collective Liability Insurance Cooperative 2019-20 Package Liability Insurance Renewal, is included and made a part of these minutes.)

Approval of 2019-20 Workers Compensation Insurance through CLIC

CSBO Liddle reported that the Board of CLIC approved the funding options for the 2019-20 workers' compensation insurance program at its meeting on May 16, 2019. The District's renewal cost is \$209,591 and represents an .92% decrease. The District's Experience Modification Factor increased from a 2018-19 rating of .94 to a 2019-20 rating of .97. Although the rate did increase slightly, the District achieved its goal of staying under 1.0. The formula for renewal premiums considers the last five years' experience, which averaged below normal. A motion was made by Member Richards, seconded by Member Stephen to approve the 2019-20 Workers Compensation Insurance Renewal with CLIC as presented. Motion was approved by a roll call vote of members present voting 4-0. (**EXHIBIT “V”**, Collective Liability Insurance Cooperative 2019-20 Workers Compensation Insurance Renewal, is included and made a part of these minutes.)

Approval of Contract Extension for GCA/ABM Custodial Services for the 2019-20 School Year

CSBO Liddle reported the current custodial provider recently hired a new supervisor who has been working hard to resolve the District's concerns with the performance of its contract. After reviewing the District's options with the Director of Buildings and Grounds, CSBO Liddle is recommending a one-year extension with ABM for the 2019-20 school year. A motion was made by Vice President Nieto, seconded by Member Stephen to approve the a one-year extension with ABM for custodial services at a zero (0) percent increase for a fiscal year 2020 contract price of \$732,900.72. Motion was approved by a roll call vote of members present voting 4-0. (**EXHIBIT “W”**, ABM Custodial Contract Extension, is included and made a part of these minutes.)

Approval of Bid Awards for Summer Projects

CSBO Liddle reported that two summer renovation projects have been identified as an appropriate use of the District's new Evidence Based Funding, as they will expand resources for students and staff as the funding intended. The first is a renovation of the ZBTHS lecture hall into a College and Career Center. The second is to renovate the ZBTHS mezzanine in order to centralize special education personnel currently dispersed in multiple locations, which will open up needed office space and provide efficiencies. On May 6, 2019, the District went out to bid for various trade work for these summer remodeling projects. A motion was made by Vice President Nieto, seconded by Member Stephen to approve

trade bid awards to the lowest bidders as listed and submitted on the ZBTHS Summer Remodeling Project Contractor's report, totaling \$610,663, and that the board reject the bid for acoustical ceilings. Member Richards asked CSBO Liddle what the process would be if a contractor determines a change order is needed for the project. CSBO Liddle explained the construction manager cannot approve any change orders without her authorization, and there is a review process for change orders before they are approved. She also added that there is a \$37,130 contingency built into the project for unforeseen needs, and anything beyond that amount would be the financial responsibility of the construction manager. Motion was approved by a roll call vote of members present voting 3-1 (Member Richards voted no). (**EXHIBIT "X"**, ZBTHS Summer Remodeling Project - Trades, is included and made a part of these minutes.)

Approval of Assignment of Bid Awards for Summer Projects

A motion was made by Vice President Nieto, seconded by Member Stephen to assign the bid awarded for the ZBTHS Summer Remodeling Project work, as listed on the contractor report, in the amount of \$345,663 to Camosy Construction as the District's construction manager for the summer renovation projects; and provide Camosy Construction written permission to self-perform trades on the contractor report where Camosy was the lowest bidder. Motion was approved by a roll call vote of members present voting 3-1 (Member Richards voted no). (**EXHIBIT "Y"**, ZBTHS Summer Remodeling Project, is included and made a part of these minutes.)

OLD BUSINESS

Board Standing Committee Assignments

President Nordstrom distributed the list of the Board Standing Committees . He proposed that when the Policy Committee meets that the Board consider modifying its policy to provide that the President or Vice President may serve on a committee if necessary to achieve a quorum, as Board members' schedules have been very busy. (**EXHIBIT "Z"**, School Board Standing Committees, is included and made a part of these minutes.)

Capital Improvements Update

CSBO Liddle updated the Board on capital improvements. Highlights include the following:

- New Tech landscaping is almost complete, and the final layer of asphalt is scheduled for June.
- The theater project is moving along well, and the roofing portion will start as early as next week. The project is still on schedule but very close to being behind due to inclement weather.
- The design phase of the natatorium renovation project is progressing.

OTHER BUSINESS

There was none.

CLOSED SESSION

A motion was made by Vice President Nieto, seconded by Member Stephen to adjourn to closed session at 7:53 p.m. for consideration of appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective bargaining matters; and confidential student issues. (5ILCS 12/2(c)(1, 2,10)). Motion was approved by a roll call vote of members voting 4-0.

RECONVENE IN OPEN SESSION

A motion was made by Member Richards, seconded by Member Stephen to return to open session at 8:28 p.m. Motion was approved by a roll call vote of members present voting 5-0. (Member White joined Closed Session at 8:26 p.m.)

PERSONNEL APPROVALS

A motion was made by Member Richards, seconded by Member White to approve the personnel approvals as amended. Motion was approved by a roll call vote of members present voting 5-0. Included in the amended personnel approvals were:

- **Appointments:**
 - Knight, RaVonya (Academic Success Coordinator)
 - Regnier, Warren (New Tech Interact Sponsor)
- **Employments:**
 - Brockway, Kevin (ZAP PE/Health)
 - Dee, Susannah (Special Education Teacher)
 - Gallagher, Thomas (ZB Math)
 - Jones, Jennel (Social Worker)
 - Lohman, Chanice (ZB Counselor)
 - Longhi, Jonathan (ZB English)
 - Nessel, Jessica (ZB Counselor)
 - Nottoli, Bryn (ZB PE/Health)
 - Parmacek, Madeline (ZB Special Education)
- **Leaves of Absence:**
 - Johnson, Nick (ZB Math)
 - Klema, Cory (ZB Special Education)
 - Pitlock, Robert (Program Attendant)
 - Rivera, Jose (Paraprofessional)
- **Resignations:**
 - Carlson, Matthew (ZB Special Education)
 - Garrison, Haley (ZB Special Education)
 - Martin, Gabrielle (ZB Science and Asst. Volleyball)
 - Simon, Matthew (Asst. Football)
 - Strzelecki, Nicholas (ZB Industrial Tech and Asst. Football)
- **Retirements:**

Burton, Donita (Bus Driver)
Davis, Ruth (ZB Secretary)
Russell, Sherry (Bus Driver)
Westerlund, Patricia (Bus Driver)

EXHIBIT “A2”, Monthly Personnel Report, is included and made a part of these minutes.

APPROVAL OF 2019-20 HEALTH INSURANCE RENEWAL

A motion was made by Member White, seconded by Member Richards to approve the 2019-20 Employee Health Insurance Plan Premiums at current rates. Motion was approved by a roll call vote of members present voting 5-0. (**EXHIBIT “B2”**, Renewal of Health Plan for 2019-20, is included and made a part of these minutes.)

APPROVAL OF 2019-20 DENTAL INSURANCE RENEWAL

A motion was made by Member White, seconded by Vice President Nieto to approve the 2019-20 Employee Dental Insurance Plan Premiums at current rates. Motion was approved by a roll call vote of members present voting 5-0. (**EXHIBIT “C2”**, Renewal of Dental Plan for 2019-20, is included and made a part of these minutes.)

APPROVAL OF RESIGNATION AGREEMENT

A motion was made by Vice President Nieto, seconded by Member Richards to approve the resignation agreement for Employee #2019-1058 . Motion was approved by a roll call vote of members present voting 4-0-1 (Member White abstained).

APPROVAL OF INTRA-DISTRICT TRANSFER REQUESTS

A motion was made by Member Richards, seconded by Vice President Nieto to approve intra-district transfer request 2020-02. Motion was approved by a roll call vote of members present voting 4-0-1 (Member White abstained).

A motion was made by Member Richards, seconded by Vice President Nieto to approve intra-district transfer request 2020-03. Motion was approved by a roll call vote of members present voting 4-0-1 (Member White abstained).

ADJOURNMENT

A motion was made by Vice President Nieto, seconded by Member Richards to adjourn the meeting at 8:35 p.m. Motion was approved by a voice vote of members voting 5-0.

JERRY NORDSTROM, President

ATTEST:

PATRICIA STEPHEN, Secretary Pro Tempore

JN/PS/rw: MNMay2819R