

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EDUCATION, ZION-BENTON TOWNSHIP HIGH SCHOOL  
DISTRICT 126, LAKE COUNTY, ILLINOIS  
THURSDAY, OCTOBER 25, 2018 – 7:00 P.M.  
ZION-BENTON TOWNSHIP HIGH SCHOOL  
SOUTH CAFETERIA**

The Board of Education of Zion-Benton Township High School District 126, Lake County, Illinois, met in Regular Session in the South Cafeteria, One Z-B Way, 3901 W. 21<sup>st</sup> Street, Zion, Illinois, commencing at 7:00 p.m.

Board Vice President Nordstrom presided as President Pro Tempore until the arrival of President White at 7:18 p.m.

**ROLL CALL**

Members present: President White (arrived at 7:18 p.m.), Vice President Nordstrom, Secretary Leech, Member Nieto, Member Richards, and Member Roberts.

Member excused: Member Karner.

**PLEDGE OF ALLEGIANCE**

**DISTRICT 126 RECOGNITION OF STUDENTS AND STAFF**

Twelve students and staff members Laura Schuda, Andrea Bailey, and Master Chief Dan Hackstein were recognized for their accomplishments for District 126 and the community.

Board President White arrived at 7:18 p.m. and presided over the remainder of meeting.

**AGENDA AMENDMENT**

President White asked Dr. Clark if there were any amendments to the agenda. Dr. Clark indicated that a correction was made to the open session minutes for the September 27, 2018 board meeting to include Member Richards arrival at 8:15 p.m. Dr. Clark also indicated that the following personnel approval items had come in since the agenda packet went out and needed to be added under Personnel Approvals Item 14:

Employment: Emily Nagle (assistant boys swim coach).

Leave of Absence: Noelia Cantu (bus driver), Diane Holverson (IMC clerk).

**COMMUNICATION FROM STAFF, GUESTS, AND DISTRICT RESIDENTS**

There were none.

## **CONSENT AGENDA**

A motion was made by Vice President Nordstrom, seconded by Member Roberts to approve the Consent Agenda. Motion was approved by a roll call vote of members present voting 5-1 (Member Richards noted no). Included in the Consent Agenda are the following:

- Minutes of the Regular Meeting of September 27, 2018, as corrected.
- Minutes of the Special Meeting of October 11, 2018.
- Minutes of the Committee of the Whole Meeting of October 18, 2018.
- Activity Report – September 2018, **EXHIBIT “A”**.
- Bills Paid Reports – September & October 2018, **EXHIBIT “B”**.
- Bills Payable Report – October 2018, **EXHIBIT “C”**.
- School Treasurer’s Report – September 2018, **EXHIBIT “D”**.
- Revenue and Expenditure Report – September 2018, **EXHIBIT “E”**.
- FOIA Requests, **EXHIBIT “F”**.
- Disposal Request, **EXHIBIT “G”**.
- Contractor Payout Requests, **EXHIBIT “H”**.

## **SUPERINTENDENT’S REPORT**

Dr. Clark reported on the following:

- Calendar of Activities (**EXHIBIT “I”**, Calendar of Activities, is included and made a part of these minutes.)
- Tomorrow, October 26, 2018, is the end of first quarter.
- The varsity football team made the IHSA playoffs. Dr. Clark invited the Board to celebrate on Saturday by heading to Brother Rice for the first playoff game.
- October 31, 2018 is Teacher Institute Day.
- Fall musical *Cinderella* shows are from November 15<sup>th</sup> through 17<sup>th</sup>.
- Next Regular Board of Education meeting is scheduled for Wednesday, November 14, 2018, at 7:00 p.m. at Zion-Benton Township High School.
- Board of Education Appreciation Day is November 15, 2018. Dr. Clark thanked the Board for their dedication to the demands of being public servants on behalf of District 126.
- IASB Board Recognitions pins were given to Board Members who have completed the professional development requirements to reach level one. Dr. Clark congratulated those members for their dedication to professional development as a Board Member.
- The IASB fall conference is November 16-18, 2018. Badges and an agenda will be provided at the November 14, 2018, Regular Board Meeting.
- Dr. Clark reminded Board Members to review the IASB resolution packets they received at the September 27, 2018 Regular Board Meeting. Board members should come to the November 14, 2018 Regular Board Meeting prepared to

discuss and cast advisory votes on their positions so that Member Richards knows how to vote on behalf of the District.

- Member Richards reported she is in agreement with all of IASB's recommended positions on the proposed resolutions and unless there is considerable opposition, she will likely vote in favor of the recommended positions.
- Administration is working on 2019-20 curriculum proposals that will be presented at a to be scheduled Curriculum Committee meeting. The Curriculum Committee will present recommendations at the November 14, 2018 Regular Board Meeting.

## **REPORTS AND DISCUSSIONS**

### **Principals' Reports**

#### **New Tech High @ Zion-Benton East**

Dr. Frusher reported on the following:

- New Tech earned second place for high school attendance in the ROE's 2018 Attendance Week competition during the week of September 10<sup>th</sup> through September 14<sup>th</sup>.
- On October 5<sup>th</sup> New Tech held its Driver Education unit on traffic stops. This included local police officers providing instruction on law enforcement procedures for traffic stops.
- District 126 Assessment Day was held on October 10, 2018. Freshman, sophomore, and junior students took the Preliminary SAT and Preliminary SAT/National Merit Scholarship Qualifying Tests. Senior students were encouraged to use the day for college visits.
- Teacher professional development meetings continue on Courageous Conversations About Race.
- Dates for the New Tech Orientation/Recruitment Nights for the Class of 2023 have been finalized. Dates are December 3<sup>rd</sup>, December 12<sup>th</sup>, January 10<sup>th</sup>, January 22<sup>nd</sup>, and February 6<sup>th</sup>.

(EXHIBIT "J", New Tech High @ Zion-Benton East Board of Education Report, is included and made a part of these minutes.)

#### **Zion-Benton Township High School**

Dr. Pawelczyk reported on the following:

- Administrative goals at ZBTHS campus are almost entirely focused either directly or indirectly to ensuring student success in the classroom.
- Parent-teacher conferences were held on October 4, 2018, and went very well. Faculty averaged 18 parent conferences per teacher, which is the most the school has ever had in some time.
- There was very good attendance for the October 10<sup>th</sup> Assessment Day.

- Dr. Pawelczyk attended the Courageous Conversations Summit in Philadelphia along with five teachers.
- ZBTHS is hosting the NSC Art Show in the spring on April 24, 2018. More details will be provided as the date approaches.
- Dr. Pawelczyk started an “official” Twitter account for ZBTHS. You can follow ZBTHS @ZionBenton.
- Member Richards asked Dr. Pawelczyk if the Twitter account is just for ZBTHS or for both campuses. Dr. Pawelczyk said that New Tech already has its own account so this new account is solely for ZBTHS.
- Dr. Clark pointed out that you can find the New Tech Twitter account information on New Tech’s website.

(EXHIBIT “K”, Zion-Benton Township High School Board of Education Report, is included and made a part of these minutes.)

### **SEDOL Report**

Secretary Leech reported there was no report.

### **RECESS**

No recess was taken.

### **BOARD COMMITTEE REPORT**

#### **Business/Bid/Finance Committee**

Vice President Nordstrom reported that the Business/Bid/Finance Committee met with the Village Administrator from Wadsworth on October 23<sup>rd</sup> regarding a proposed development project the Village would like to secure near the Highway 173 and 41 corridor, which would require intergovernmental agreements with the taxing bodies. The developer is requesting assistance with offsetting the sewer infrastructure costs via property tax breaks. Much more preliminary research needs to be completed and details determined, but first the Board and other taxing bodies need to provide support for considering the concept.

Dr. Clark reported that currently the area under discussion is farm property that generates very little property tax but by developing this area it could generate very strong revenue and lead to other development. It sounds very promising, but currently the Village is just looking for approval of the concept in order to move forward with discussions.

Member Richards inquired whether similar types of projects have been considered in the past. CSBO Liddle reported that the District was previously asked to waive property taxes on a project that would have

been for potential homeowners, which was determined to not be legal. Any potential intergovernmental agreement would need to be cleared through legal counsel. Dr. Clark continued that development ideas may have been presented over the years but nothing administration could recall of this scale. Any agreement would need to ensure the development would be considered new construction and not lead to a TIF.

A motion was made by Secretary Leech, seconded by Vice President Nordstrom to approve the Village of Wadsworth Developer Agreement Concept. Motion was approved by a roll call vote of members voting 5-1 (Member Richards voted no). (**EXHIBIT "L"**, Approval of Village of Wadsworth Developer Agreement Concept, is included and made a part of these minutes).

## **NEW BUSINESS**

### **Approval of 2017-18 Audit**

CSBO Liddle introduced CPA John Albanese from Eder Casella & Company, the District's auditors, to provide the Board information about the 2018 audit.

Highlights included:

- The District's Financial Profile Score for fiscal year 2018 increased to 4.0, which is the highest score attainable and maintains the District's Financial Recognition status.
- This year's audit provided an unqualified, unmodified, clean opinion, which is what school districts want.
- District staff did a very good job preparing documents for the audit.
- The audit converts a cash basis method of accounting to accrual for reporting purposes.
- The process of converting from cash to accrual did not impact the overall fund balance for compliance and reporting purposes.
- There is a new state requirement to record liabilities associated with retirees' THIS obligations.
- During the single audit in which internal controls are tested, there was one instance of noncompliance resulting from an expenditure report that was submitted four days late.

President White applauded CSBO Liddle and her Business Office staff for their excellent efforts that resulted in an excellent audit.

A motion was made by Member Richards, seconded by Secretary Leech to approve the 2018 Audit. Motion was approved by a roll call vote of members voting 6-0. (**EXHIBIT "M"**, 2018 Auditor's Report, is included and made a part of these minutes.)

### **Approval of Resolution Setting a Hearing to Discuss an Interfund Transfer**

CSBO requested approval of a resolution to set the hearing to discuss transferring funds from the Education Fund to the Operations and Maintenance Fund in alignment with the Board's prior adoption of the 2018-19 budget. A motion was made by Secretary Leech, seconded by Member Nieto to approve the Resolution Setting a Hearing to Discuss an Interfund Transfer at the November 14, 2018, Regular Board Meeting. Motion was approved by a roll call vote of members voting 6-0. (**EXHIBIT "N"**, Resolution, is included and made a part of these minutes.)

### **Approval and Awarding of Performing Arts Center Construction Bids**

CSBO Liddle provided the Board opportunity to review the written carry in information related to the bid openings that occurred two days prior to the meeting, as well as the recommendation memo regarding the results of the bid openings. CSBO Liddle recommended that the Board of Education approve trade bid awards to the lowest responsible bidders as listed and submitted on the Performing Arts Center Contractor Report totaling \$1,087,113.90, and that the Board reject the bid for the Security Access and Surveillance and Voice and Data. A motion was made by President White, seconded by Vice President Nordstrom to approve trade bid awards to the lowest bidders as listed and submitted on the Performing Arts Center Contractor's report, totaling \$1,087,113.90; and that the Board reject the bid for the Security Access and Surveillance and Voice and Data. Motion was approved by a roll call vote of members present voting 5-1. (Member Richards voted no). (**EXHIBIT "O"**, Performing Arts Center Bid Awards, is included and made a part of these minutes.)

### **Approval of Assignment of Performing Arts Center Construction Bids to Camosy Construction**

CSBO Liddle advised that the Board needed to assign the bids awarded for the Performing Arts Center trade work to Camosy Construction, the Board's construction manager for this project. A motion was made by President White, seconded by Vice President Nordstrom to assign the bids awarded for the Performing Arts Center trade work, as listed on the contractor report, in the amount of \$1,087,113.90 to Camosy Construction as the District's construction manager for the Performing Arts Center project. Motion was approved by a roll call vote of members present voting 5-1. (Member Richards voted no). (**EXHIBIT "P"**, Performing Arts Center Bid Award Assignment, is included and made a part of these minutes.)

## **OTHER BUSINESS**

### **Capital Improvements Update**

CSBO Liddle updated the Board on the District's capital improvements. Highlights include the following:

- Pearce Campus is completely razed. Contractors are finishing some final underground work and working rapidly in order for the parking lot foundation to be laid before Thanksgiving.
- The NT@ZB security vestibule is progressing nicely.
- The ZBTHS north parking lot is nearly completed. Current work is being done to fill in the medians. The District is still waiting on the Lake County permit for the new exit.
- The ZBTHS security vestibule is completed and the ROE has mailed the needed occupancy permit.
- ZBTHS has received most of its new fitness equipment. New Tech should be receiving theirs next week.
- The Performing Arts Center project is proceeding as planned. The architect and construction manager continue to discuss value engineering opportunities and final finishes.

President White thanked everyone who made their way out to the meeting.

### **CLOSED SESSION**

A motion was made by Secretary Leech, seconded by Member Roberts to go into closed session at 8:07 p.m. for consideration of appointment, employment, compensation, discipline, performance, or dismissal of specific employees, collective bargaining, and confidential student issues. (5ILCS 120/2(c)(1,2,10)). Motion was approved by a roll call vote of members present voting 6-0.

### **RECONVENE TO OPEN SESSION**

A motion was made by Secretary Leech, seconded by Member Nieto to return to open session at 9:34 p.m. Motion was approved by a voice vote of members present voting 6-0.

### **PERSONNEL APPROVALS**

A motion was made by Member Nieto, seconded by Secretary Leech to approve the amended personnel approvals as presented. Motion was approved by a roll call vote of members present voting 6-0. Included in the amended personnel approvals were the following:

Change of Status:

- Manning, James (Varsity Assistant Baseball Coach to Sophomore Head Baseball Coach).

Appointments:

- Franklin, Colin (Freshman Head Baseball Coach),

- Hutchison, Matt (Varsity Assistant Baseball Coach).

Employments:

- Grom, Laureen (Registered Nurse),
- Nagle, Emily (Assistant Boys Swim Coach).

Leaves of Absence:

- Cantu, Noelia (Bus Driver),
- Holverson, Diane (IMC Clerk),
- Sosbe, Sacramento (Bookkeeper),
- Voss, Spence (ZBTHS Industrial Technology Teacher).

Resignations:

- Furr, Noah (Bus Driver),
- Muff, Rebecca (SAP Tri-Chair).

**EXHIBIT “Q”**, Amended Monthly Personnel Report, is included and made a part of these minutes.

### **APPROVAL OF MODIFICATIONS TO 2018-19 STAFFING PLAN**

A motion was made by Vice President Nordstrom, seconded by President White to approve the administration’s recommendation to add a maintenance secretary and school engagement specialist position using the new Evidence Based Funding. Motion was approved by a roll call vote of members present voting 6-0. **EXHIBIT “R”**, 2018-19 Staffing Modification Recommendation, is included and made a part of these minutes.

### **ADJOURNMENT**

A motion was made by Member Nieto, seconded by Member Roberts to adjourn the meeting at 9:39 p.m. Motion was approved by a voice vote of members present voting 6-0.

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SHAWN WHITE, President

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JERRY NORDSTROM, President Pro Tempore

ATTEST:

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KIM LEECH, Secretary

SW/JN/KL/rw: MNOct2518R