

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EDUCATION, ZION-BENTON TOWNSHIP HIGH SCHOOL  
DISTRICT 126, LAKE COUNTY, ILLINOIS  
THURSDAY, JULY 26, 2018 – 7:00 P.M.  
ZBTHS SOUTH CAFETERIA**

The Board of Education of Zion-Benton Township High School District 126, Lake County, Illinois, met in Regular Session in the ZBTHS South Cafeteria, One Z-B Way, 3901 W. 21<sup>st</sup> Street, Zion, Illinois, commencing at 7:00 p.m.

**APPOINTMENT OF PRESIDENT PRO TEMPORE**

Vice President Nordstrom served as president pro tempore until President White's arrival at 7:01 p.m. at which time President White presided.

**ROLL CALL**

Members present: President White (arrived at 7:01 p.m.), Vice President Nordstrom (left at 7:01 p.m.), Member Karner, Member Nieto, and Member Roberts.

Members excused: Secretary Leech and Member Richards.

**PLEDGE OF ALLEGIANCE**

**APPOINTMENT OF SECRETARY PRO TEMPORE**

Due to the absence of Secretary Leech, Member Nieto served as secretary pro tempore.

**ADDITIONS TO THE AGENDA**

President Pro Tempore Nordstrom asked Dr. Clark if there were any amendments to the agenda. Dr. Clark indicated the following personnel approval item had come in since the agenda packet went out and needed to be added under Personnel Approvals Item 15:

Resignation: Kristina Hauptmann (World Language Teacher).

President White arrived, and President Pro Tempore Nordstrom left the meeting at 7:01 p.m.

**2018 SUMMER SCHOOL GRADUATE RECOGNITIONS**

The Board recognized two of the summer school graduates who completed their high school requirements.

**COMMUNICATIONS FROM STAFF, GUESTS, AND DISTRICT RESIDENTS**

There were no communications.

**CONSENT AGENDA**

President White asked to remove Item 6K Destruction of Closed Session Recording – July 28, 2016, from the Consent Agenda and to address the item after Item 17. A motion was made by Secretary Pro Tempore Nieto, seconded by Member Roberts to approve the Amended Consent Agenda. Motion was approved by a roll call vote of members present voting 3-1. (Member Karner voted no.) Included in the Amended Consent Agenda are the following:

- Minutes from the Regular Meeting of June 28, 2018
- Minutes from the Special Meeting of July 16, 2018
- Activity Report – June 2018, **EXHIBIT "A"**.
- Bills Paid Report – June and July 2018, **EXHIBIT "B"**.
- Bills Payable Report – July 2018, **EXHIBIT "C"**.
- Revenue & Expenditure Report – June 2018, **EXHIBIT "D"**.

- School Treasurer's Report – June 2018, **EXHIBIT "E"**.
- Three FOIA Requests, **EXHIBIT "F"**.
- Construction Payouts, **EXHIBIT "G"**.
- Additional 2018-19 Textbook Adoption, **EXHIBIT "H"**.

## **SUPERINTENDENT'S REPORT**

Dr. Clark reported on the following:

- Calendar of Activities. (**EXHIBIT "I"**, Calendar of Activities, is included and made a part of these minutes.)
- Presently, 25% of the District's students started and/or completed their online registration for the 2018-19 school year.
- New teacher orientation is from August 14 through 16, 2018.
- The next Regular Board of Education Meeting is on Thursday, August 23, 2018, at 7:00 p.m. at ZBTHS.
- Dr. Clark attended an Illinois P-20 Regional Network meeting at the University Center of Lake County with other educators and college representatives where they articulated about stronger aligned educational methods for students from preschool to graduation. Illinois adopted the Postsecondary & Workforce Readiness Act that collaborates to increase college and career success for students through regional action to raise educational attainment. The Illinois P-20 Council's goal is to increase the percentage of adults in Illinois with high-quality degrees and/or career credentials to 60% by the year 2025. District 126 has already successfully provided students opportunities to graduate with college credits. Efforts by District 126's college and career counselors and advisors have and will continue to address student educational needs in preparation for college and career success. Current elective credits include many opportunities for students to explore their interests and align to the ESSA model. (**EXHIBIT "J"**, Postsecondary & Workforce Readiness Act, is included and made a part of these minutes.)
- ISBE previously reported District 126 student discipline as being in the top 20% of districts for suspensions, expulsions, and/or racial disproportionality from its data. Dr. Clark contacted the state on their procedures for pulling and ranking this data. ISBE responded by changing District 126's status to not being in the top 20% for exclusionary discipline data. Unfortunately, the *Chicago Tribune* was provided incorrect data from ISBE that lists District 126 in the top 20%. (**EXHIBIT "K"**, ISBE Exclusionary Data Report, is included and made a part of these minutes.)
- ESSA Preliminary School Designations placed all Illinois schools into four tiers. Based on last year's data points, District 126 schools were both placed as Tier Two – Commendable Schools. Dr. Clark advised that the designations are subject to change for the October School Report Card when new and additional data is considered. Chronic absenteeism will now be included on the School Report Card. (**EXHIBIT "L"**, June 2018 ESSA School Designations, is included and made a part of these minutes.)
- District safety updates included the following:
  - Installation of safety laminate on both campuses' windows
  - Work is beginning on the visitor security vestibules for both campuses.
  - Visitor entrance procedures are being revised.
  - Summer professional development opportunities included two nonviolent crisis intervention workshops and a creating and supporting a trauma free class workshop.
  - Implementation of security software in classrooms and offices
  - The Safety Committee will reconvene this fall.
- District 126 is fully compliant with the Athlete Concussion Protocol state requirements. The concussion management team recommended a baseline test from Sportsbrain that will that will provide information for all athletes in the event an athlete sustains a concussion and requires treatment and/or monitoring. (**EXHIBIT "M"**, Concussion Management Service, is included and made a part of these minutes.)

## **REPORTS AND DISCUSSIONS**

### **2017-18 Year End Financial Report**

CSBO Liddle's report included the following:

- The District experienced a favorable year-end budget due to ongoing cost containments that were implemented and capital expenditures budgeted in the FY18 school year that will be invoiced in the FY19 school year.
- The District received 102.7% of budgeted revenues due to non-anticipated state payments.
- Expenditures were 92% of budgeted expenditures.
- Additional revenue came from Evidence Based Funding.
- A significant reduction is expected in FY19's total fund balance due to a majority of capital projects being completed.

(EXHIBIT "N", FY18 Budget to Actual – All Funds, is included and made a part of these minutes.)

### **Principals' Report**

#### **Zion-Benton Township High School**

Dr. Pawelczyk reported on the following:

- Summer school ended successfully with students recovering credits via APEX online course, students completing Math 1 and Math 2, students taking physical education to free up their schedules for other courses, and students taking driver education. Summer Hive, Stinger, and Honeycomb assisted students with high school success.
- Maintenance is very busy preparing the campus for school opening.
- Details are being finalized for the upcoming new teacher academy, teacher institute day, and freshman zero day.
- Five members of the Equity and Access Task Force and Dr. Pawelczyk have registered for the Courageous Conversations Summit in October to further the work of the District's strategic plan.

(EXHIBIT "O", Zion-Benton Township High School Board of Education Report – Thursday, July 26, 2018, is included and made a part of these minutes.)

#### **New Tech High @ Zion-Benton East**

Dr. Frusher reported on the following:

- New Tech is 100% staffed for the 2018-19 school year.
- Five staff members and Dr. Frusher attended the New Tech Network National Conference where they attended various workshops. Other New Tech staff will benefit from the knowledge and skills their colleagues acquired and will share.
- Agendas for the upcoming new teacher academy, teacher institute day, and freshman orientation day are being finalized.
- Summer maintenance continues to prepare the building for the start of school.

(EXHIBIT "P", New Tech High @ Zion-Benton East Board of Education Report – Thursday, July 26, 2018, is included and made a part of these minutes.)

#### **SEDOL Report**

Dr. Clark stated SEDOL's new superintendent, Dr. Valerie Donnan, met with her and offered to attend a future Board of Education meeting to explain SEDOL's programs.

### **TIF Report**

CSBO Liddle reported the TIF Board met on July 9, 2018. There was only one request for TIF funding from Little Ceasers who will lease the old Taco Bell restaurant. Little Ceasers plans on creating a drive thru and pick-up only restaurant, and anticipates employing 40 people. Because of remodeling costs to the building, Little Ceasers will not lease this facility in Zion if they do not receive \$150,000 from TIF. Reimbursement up to the approved amount will go to the tenant as funds are available in this newly established TIF.

President White expressed a Waukegan Little Ceasers has no customer seating and is a tiny stand-alone building. CSBO Liddle stated that the Zion restaurant will be a corporate model, which is a different look than a franchise model. The lease will include major remodeling to the building.

### **State Budget and Grant Update**

CSBO Liddle reported the state allocated an additional \$350 million for education, of which \$50 million is for property tax relief through an abatement grant. The Property Relief Grant will abate approximately \$1.7 million of the District's tax levy if approved. Application for the grant is in October with notification of approval in March. The District will file its levy as in the past, and CSBO Liddle will file the resolution to abate the taxes after Board approval. CSBO Liddle warned there is a risk the state could prorate the \$1.7 million funds that are supposed to cover the abatement; however, she requested the Board to consider applying for the grant in order to relieve the tax burden.

### **RECESS**

No recess was taken.

### **NEW BUSINESS**

#### **School Board Resolution to Regulate Expense Reimbursements**

A motion was made by Member Roberts, seconded by Secretary Pro Tempore Nieto to approve the Resolution to Regulate Expense Reimbursements for 2018-19. Motion was approved by a roll call vote of members present voting 4-0. (EXHIBIT "Q", Resolution to Regulate Expense Reimbursements.)

#### **Approval of Lake County Health Department Memorandum of Understanding Regarding Response to Public Health Emergencies**

Dr. Clark stated the renewal is needed in the event of an emergency. A motion was made by Member Roberts, seconded by Secretary Pro Tempore Nieto to approve the Memorandum of Understanding between Zion-Benton Township High School District 126 and Lake County Health Department and Community Health Center Concerning the Provision of Emergency Medical Prophylaxis. Motion was approved by a roll call vote of members present voting 4-0. (EXHIBIT "R", Lake County Health Department, is included and made a part of these minutes.)

#### **Approval of Waiving Advanced Placement Student Exam Fees**

Dr. Clark reported a component of ESSA's goals and the District's strategic plan is to increase students completing Advanced Placement courses and taking the AP exams. Even though exam fees are waived for students on free and reduced lunch, the \$94 fee is still expensive for most of the student population. Dr. Clark feels waiving the exam fee will encourage more students to take Advanced Placement courses and would be an appropriate use of the District's EBF funds. A motion was made by President White, seconded by Member Roberts to

approve the waiver of student Advanced Placement course fees effective with the 2018-19 school year. Motion was approved by a roll call vote of members present voting 4-0. (**EXHIBIT “S”**, Waiver of Advanced Placement Fees, is included and made a part of these minutes.)

#### **Approval of Residency Investigation Service Agreement with National Investigations, Inc.**

Dr. Clark reported National Investigations has been in business for 20 years. Administration is recommending a one-year agreement with National Investigations for residency verification services. National Investigations works with many school districts and has a large database to verify residencies. Administration would like to begin the relationship by having National Investigations review affidavits. A motion was made by Member Roberts, seconded by Secretary Pro Tempore Nieto to approve a one-year contracted service agreement with National Investigators, Inc. Motion was approved by a roll call vote of members present voting 4-0. (**EXHIBIT “T”**, Residency Investigation Services, is included and made a part of these minutes.)

#### **Approval of First Reading of Revised Board Policy 8:30 - Visitors to and Conduct on School Property or at School Event**

Dr. Clark stated the recommended policy changes were reviewed by legal counsel, address visitor procedures, and align with recently revised handbook policies. A motion was made by President White, seconded by Secretary Pro Tempore Nieto to approve the first reading of Board Policy 8:30 – Visitors to and Conduct on School Property or at School Event. Motion was approved by a roll call vote of members present voting 4-0. (**EXHIBIT “U”**, Board Policy 8:30 – First Reading, is included and made a part of these minutes.)

#### **Approval of Spirit Bus Lease Purchase**

CSBO Liddle reported the three-year bus lease proposal replaces the spirit bus totaled last May. A motion was made by Member Roberts, seconded by Secretary Pro Tempore Nieto to approve the lease agreement that will allow the District to maintain a fleet of three spirit buses. Motion was approved by a roll call vote of members present voting 4-0. (**EXHIBIT “U”**, Bus Lease Proposal, is included and made a part of these minutes.)

### **OLD BUSINESS**

#### **Capital Improvements Updates**

CSBO Liddle updated the Board on the District’s capital projects. Highlights included the following:

- The District received the occupancy permit for the ZBTHS addition.
- Equipment has been moved from the old weight room into the new weight room addition.
- Occupancy inspection for New Tech is scheduled for August 1, 2018. Floors will be waxed by August 6, 2018.
- Asbestos removal from the Pearce Campus is completed.
- The top of the overpass should be torn down on July 27, 2018; only the I-beam will be left.
- Security vestibule projects are on schedule.
- Staff continue to provide input on the theater project with plans entering their final stages. Mechanical engineers and the architect have discovered energy saving opportunities.

### **OTHER BUSINESS**

There was no other business.

### **CLOSED SESSION**

A motion was made Member Roberts, seconded by Secretary Pro Tempore Nieto to go into closed session at 7:58 p.m. for consideration of appointment, employment, compensation or evaluation of specific personal, collective bargaining matters, and confidential student issues. (5 ILCS 120/2 (c)(1,2,10)). Motion was approved by a roll call vote of members present voting 4-0.

### **RECONVENE TO OPEN SESSION**

A motion was made by Member Roberts, seconded by Secretary Pro Tempore Nieto to return to open session at 8:37 p.m. Motion was approved by a voice vote of members present voting 4-0.

### **PERSONNEL APPROVALS**

A motion was made by Member Roberts, seconded by Secretary Pro Tempore Nieto to approve the personnel approvals as amended. Motion was approved by a roll call vote of members present voting 3-0-1. (Member Karner passed). Included in the amended personnel approvals are the following:

#### Appointment:

- Pirshin, Dmitry (Asst. Boys' Varsity Basketball Coach),
- Schiappacasse, Tim (Head Varsity Baseball Coach),
- Subrinsky, Jordan (Head Boys Swim Coach and Assistant Girls Swimming Coach).

#### Employments:

- Grant, Timothy (ZAP Student Support Specialist),
- Harper, Shannon (Assistant Sophomore Boys Basketball Coach),
- McKay, Darrius (Freshman Assistant Football Coach),
- Volz, Daniel (Full-Time Bus Mechanic).

#### Resignations:

- Bewley, Michael (ZBTHS Math Teacher),
- Gonzalez, Carlos (ZBTHS English Teacher),
- Hauptmann, Kristina (World Language Teacher),
- Lusk, Cory (Assistant Baseball Coach).

**EXHIBIT "V"**, Monthly Personnel Report, is included and made a part of these minutes.

### **CONSIDERATION OF INTRA-DISTRICT TRANSFER**

No motion was made regarding the appeal of intra-district transfer 2019-03. Item failed for lack of a motion.

### **CONSIDERATION OF MEMORANDUM OF AGREEMENT WITH ZION-BENTON FEDERATION OF TEACHERS REGARDING FAIR SHARE**

A motion was made by President White, seconded by Secretary Pro Tempore Nieto to approve the Memorandum of Agreement with Zion-Benton Federation of Teachers regarding fair share. Motion was approved by a roll call vote of members present voting 3-0-1 (Member Karner passed). (**EXHIBIT "W"**, Memorandum of Agreement with Zion-Benton Federation of Teachers Regarding Fair Share, is included and made a part of these minutes.)

### **OTHER DISCUSSION**

Dr. Clark shared that Item 6K, "Destruction of Closed Session Recording - July 28, 2016," was pulled from the Consent Agenda due to the District receiving a FOIA request for the record. As a result, it is recommended that the Board wait 60 days prior to approving the destruction of the minutes.

### **ADJOURNMENT**

A motion was made by Member Roberts, seconded by Secretary Pro Tempore Nieto to adjourn the meeting at 8:42 p.m. Motion was approved by a voice vote of members present voting 4-0.

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SHAWN WHITE, President

ATTEST:

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JOREG NIETO, Secretary Pro Tempore

SW/JN/ae: MNJuly2618R