

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF EDUCATION, ZION-BENTON TOWNSHIP HIGH SCHOOL
DISTRICT 126, LAKE COUNTY, ILLINOIS
THURSDAY, AUGUST 23, 2018 – 7:00 P.M.
ZION-BENTON TOWNSHIP HIGH SCHOOL
SOUTH CAFETERIA**

The Board of Education of Zion-Benton Township High School District 126, Lake County, Illinois, met in Regular Session in the South Cafeteria, One Z-B Way, 3901 W. 21st Street, Zion, Illinois, commencing at 7:00 p.m.

President White presided.

ROLL CALL

Members present: President White, Vice President Nordstrom, Secretary Leech, Member Nieto, Member Richards, and Member Roberts.

Member excused: Member Karner.

PLEDGE OF ALLEGIANCE

ACKNOWLEDGEMENT

President White acknowledge and thanked Board Recording Secretary Ann Ennesser for her twenty-two years of service to the District and wished her well in her retirement.

COMMUNICATIONS FROM STAFF, GUESTS, AND DISTRICT RESIDENTS

There were none.

CONSENT AGENDA

A motion was made by Member Nieto, seconded by Member Roberts to approve the Consent Agenda. Motion was approved by a roll call vote of members present voting 6-0. Included in the Consent Agenda are the following:

- Minutes of the Regular Meeting of July 26, 2018.
- Activity Report – July 2018, **EXHIBIT “A”**.
- Bills Paid Report – July and August 2018, **EXHIBIT “B”**.
- Bills Payable Report – August 2018, **EXHIBIT “C”**.
- Revenue & Expenditure Report – July 2018, **EXHIBIT “D”**.
- School Treasurer’s Report – July 2018, **EXHIBIT “E”**.
- 2018-19 Staff Handbooks, **EXHIBIT “F”**.
- NJROTC Overnight Field Trips, **EXHIBIT “G”**.
- Contractor Payout Requests, **EXHIBIT “H”**.
- Disposal Request, **EXHIBIT “I”**.

- Four FOIA Requests, **EXHIBIT “J”**.
- Destruction of Closed Session Recordings – August 9, 2016, and August 10, 2016.

SUPERINTENDENT’S REPORT

Dr. Clark reported on the following:

- Calendar of Activities (**EXHIBIT “K”**, Calendar of Activities, is included and made a part of these minutes.)
- The first home football game is on August 24, 2018.
- Teacher Institute Day is on Monday, August 27, 2018. The Tuesday, August 28, 2018, freshmen only orientation day will begin with a clap-in at both campuses. All students report to school on Wednesday, August 29, 2018.
- Board Members should contact Ann Ennesser for tickets to the Mayor’s Prayer Breakfast on Monday, September 3, 2018.
- All Board Members are invited to attend the Community Walk on Thursday, September 13, 2018.
- The PBN Tailgate Party will coincide with the home football game against Stevenson on Friday, September 14, 2018, beginning at 5:00 p.m.
- The next Regular Board of Education meeting is scheduled for Thursday, September 27, 2018, at 7:00 p.m. at ZBTHS.
- A Committee of the Whole Meeting is scheduled for Tuesday, September 25, 2018, at 6:00 p.m. in the Superintendent’s Conference Room.
- The national teacher shortage has affected District 126. A long-term substitute teacher will temporarily fill a ZBTHS business education teacher vacancy resulting from a sudden resignation of a new business education hire. The responsibilities of an unfilled special ed teacher vacancy and a social worker vacancy will be covered by other faculty members for the time being. The District is experiencing difficulty finding a registered nurse to fill a vacancy created by a late resignation and will likely need to secure a temporary person through an agency.
- Dr. Clark hosted a K-12 superintendents’ articulation. The new Beach Park superintendent was unable to attend due to an emergency situation. A variety of topics were covered, including establishing regular articulation amongst the four districts’ curriculum and instruction leads, assistance with communicating District will be restricting middle school students attending football games unless students are accompanied by an adult, and community involvement opportunities.
- A total of 2,294 students registered for school using the new online registration system to date, which is a similar count to where we would typically be this time of year. Late registration will take place on Tuesday, August 28, 2018, at 1:00 p.m. in the ZBTHS Courtyard Cafeteria and in the New Tech main office. Feedback about the new online registration process has been very positive.

REPORTS AND DISCUSSIONS

Principals' Report

NT@ZB

Dr. Frusher reported on the following:

- College of Lake County (CLC) Dual Credit College Orientation Night was well attended by families who had the opportunity to meet with CLC adjunct professors and review course expectations. The dual credit program continues to be an attractive and beneficial program for students and families.
- New Teacher Academy was very successful for New Tech's three new teachers.
- Faculty workshops are ready for August 27 Teacher Institute Day.
- Freshmen first day orientation and activities will continue as in the past.

(EXHIBIT "L", New Tech High School @ Zion-Benton East Board of Education Report – Thursday, August 23, 2018, is included and made a part of these minutes.)

ZBTHS

Dr. Pawelczyk reported on the following:

- New Teacher Academy provided a successful orientation for 18 new ZBTHS teachers.
- Faculty workshops for the August 27 Teacher Institute Day are ready.
- Freshmen orientation activities will include the traditional staff clap-in.
- Gratitude was expressed for technology support and maintenance help that aided in what will be a positive school opening. The NJROTC instructors worked very hard over the summer to get their new area ready for students.

(EXHIBIT "M", Zion-Benton Township High School Board of Education Report – Thursday, August 23, 2018, is included and made a part of these minutes.)

SEDOL Report

Secretary Leech reported the next meeting is on August 29, 2018.

RECESS

No recess was taken.

BOARD COMMITTEE REPORT

Business/Bid/Finance Committee

Vice President Nordstrom reported the following items were discussed during the committee meeting on Monday, August 20, 2018:

- Status of construction and facility projects, which CSBO Liddle will report on later in the meeting
- Status of the Evidence Based Funding
- An opportunity to add an insurance policy, which will be presented tonight
- Student fee waivers
- The cell tower lease
- Potential City of Zion fees

Approval of Malicious Acts Insurance Policy

A motion was made by Vice President Nordstrom, seconded by Secretary Leech to approve the purchase of a \$3 million Violent Malicious Acts insurance policy made available through the District's insurance cooperative (CLIC) for an annual premium cost of \$12,435. Motion was approved by a roll call vote of members present voting 6-0. (**EXHIBIT "N"**, Violent Malicious Acts Insurance Coverage, is included and made a part of these minutes.)

OLD BUSINESS

Second Reading and Approval of Revised Board Policy 8:30 – Visitors to and Conduct on School Property or at School Event

Dr. Clark stated the revised policy covers new visitor entry procedures that will be implemented this year to ensure a more secure environment. A motion was made by Secretary Leech, seconded by Member Roberts to approve the revised Board Policy 8:30 – Visitors to and Conduct on School Property or at School Event. Discussion was held clarifying that the policy covers adult behavior on District property. Motion was approved by a roll call vote of members present voting 6-0. (**EXHIBIT "O"**, Board Policy 8:30, is included and made a part of these minutes.)

Capital Improvements Updates

Highlights of CSBO Liddle's report included the following:

- Occupancy permits for both campuses' additions have been approved, and contractors are completing the respective punch lists.
- Classrooms are almost ready for the start of school.
- Fitness equipment bid packages are out and will be ready for approval in September.
- Construction of the ZBTHS security vestibule is slightly behind schedule due to a delay in delivery of materials. Construction of the NT@ZB security vestibule is awaiting demolition of the overpass.
- Renovation of the ZBTHS north parking lot is well underway, and it will be able to be open for the home football game on Friday, August 24, 2018.
- Bid package details for the theater project are being finalized and will be going out to contractors soon.

NEW BUSINESS

Approval of Steel and Precast Bids for Theater Project

CSBO Liddle reported the bids for the structural steel and precast concrete for the theater project came in higher than the anticipated budget. Professionals are reporting that market conditions are driving up costs. The current project budget is now estimated at \$11.84 million, which does not include the increase for these two trades. Influencing costs are: tariffs, market conditions, and current construction projects such as road construction and Foxconn. Experts are recommending bid packages be completed as soon as possible, as market conditions are not expected to improve in the near future and more likely will decline further. The District has the funds to move forward with the project without the need to borrow, and funds available in the working cash fund should not be needed. A motion was made by Vice President Nordstrom, seconded by President White to award the bid for the structural steel to the lowest bidder meeting the bid requirements, which is McKinney Steel & Sales for the bid amount of \$606,825 and to award the bid for precast panels to Stonecast Products, the lowest responsible bidder for the base bid and alternate 1, with a total amount of \$1,303,983. Motion was approved by a roll call vote of members present voting 5-1. (Member Richards voted no.) (**EXHIBIT "P"**, Bid Award for Structural Steel & Precast for Theater Project is included and made a part of these minutes.)

Approval of Contract for Temporary Staffing Services

Dr. Clark reported the District is having difficulty filling the registered nurse and social worker positions created by recent late resignations due to a lack of applicants. The Regional Office of Education stated the District must fill the health aide vacancy with a registered nurse, and both positions are currently posted on the website. Dr. Clark asked the Board to authorize her executing a contract with a reputable staffing company for the purpose of temporarily filling hard to fill vacancies following legal counsel's approval of the contract. Union leadership has been contacted, understands the concern, and will not object to a

temporary, emergency placement as long as the District remains diligent in finding permanent personnel. School code sets a time limit of three months for using a staffing service for support staff; after which, a public hearing process is needed. A motion was made by Member Roberts, seconded by Member Nieto to authorize the Superintendent to execute a contract with a third party staffing service for the purpose of temporarily filling hard to fill positions following District legal counsel reviewing and approving the contract. Discussion was held on how long the positions were posted and how many responses were received. Dr. Clark reported that one of the two applicants who applied for the RN position had accepted a job, and the second applicant declined the District's offer. Motion was approved by a roll call vote of members present voting 6-0. (EXHIBIT "Q", Staffing Service, is included and made a part of these minutes.)

OTHER BUSINESS

There was no other business.

CLOSED SESSION

A motion was made by Vice President Nordstrom, seconded by Secretary Leech to go into closed session at 7:31 p.m. for consideration of appointment, employment, compensation, discipline, performance, or dismissal of specific employees, collective bargaining, and confidential student issues. (5ILCS 120/2(c)(1,2,10)). Motion was approved by a roll vote of members present voting 6-0.

RECONVENE TO OPEN SESSION

A motion was made by Vice President Nordstrom, seconded by Secretary Leech to return to open session at 7:50 p.m. Motion was approved by a voice vote of members present voting 6-0.

PERSONNEL APPROVALS

A motion was made by Member Nieto, seconded by Vice President Nordstrom to approve the personnel approvals as presented. Motion was approved by a roll call vote of members present voting 6-0. Included in the personnel approvals were the following:

-Employments:

Bae, Yeol (ZBTHS Math Teacher),
Bakr, Abu (Full-Time Parapro),
Cha, Jay (ZBTHS English Teacher),
Davis, Beaneisha (Full-Time Parapro),
Diaz, Regina (Bus Driver),
Goike, Bryan (ZBTHS Science Teacher),
Hafford, Lisa (Bus Aide),
Hernandez Berrum, Liliana (Bilingual Instructional Aide),
McKeown, Meredith (ZBTHS World Language Teacher, French Club Sponsor),
Mullins, Sidney (Bus Driver),

Ochoa, Gabriela (Part-Time Parapro),
Ogunniyan, Adetokunbo (Instructional Aide),
Pagan, Nora (Part-Time Parapro),
Pitlock, Robert (Full-Time Parapro),
Rooks, Divida (Part-Time Parapro),
Shaw, Jacob (ZBTHS Science Teacher),
Stittgen, Myra (Bus Driver),
Tunik, Zhanna (ZBTHS Math Teacher),
Weatherly, Karen (Bus Aide),
White, Rachel (Administrative Assistant to the Superintendent and BOE).

-Resignations:

Anderson, Tommy (ZAP Teacher),
Johnson, Carrie (Softball Coach),
Kight, Rob (District Health Aide),
Lother, Karie (ZBTHS Business Education Teacher),
Ochoa, Francisco (Full-Time Parapro),
Pirshin, Dmitry (Basketball Coach),
Senter, Keayon (Social Worker),
Syc, Katherine (ZBTHS Math Teacher),
Tanner, Michael (ZBTHS Science Teacher),
Thompson, Teaira (Job Coach).

-Leave of Absence:

Woodson, Lisa (ZBTHS Special Education Teacher).

EXHIBIT "R", Monthly Personnel Report, is included and made a part of these minutes.

CONSIDERATION OF INTRA-DISTRICT TRANSFER REQUEST

A motion was made by Secretary Leech, seconded by Member Roberts to approve intra-district transfer request 2019-05. Motion was approved by a roll call vote of members present voting 6-0.

ADJOURN TO CLOSED SESSION

A motion was made by President White, seconded by Secretary Leech to adjourn to closed session at 7:52 p.m. for the purpose of discussing confidential student issues (5ILCS 12/2(c)(10)).

RECONVENE TO OPEN SESSION

A motion was made by Member Nieto, seconded by Member Roberts to return to open session at 7:57 p.m. Motion was approved by a voice vote of members present voting 6-0.

CONSIDERATION OF PARENT WAIVER REQUEST

Item failed for lack of a motion.

DISCUSSION OF CITY OF ZION FEE PROPOSAL

Dr. Clark, CSBO Liddle, and the School Board discussed a suggestion from the City of Zion that District 126 pay fees for various emergency services that are currently provided by the City. The fees would serve as a source of new revenue for the City and assist the City with its deficit.

ADJOURNMENT

A motion was made by Vice President Nordstrom, seconded by Member Nieto to adjourn the meeting at 8:11 p.m. Motion was approved by a voice vote of members present voting 6-0.

SHAWN WHITE, President

ATTEST:

KIM LEECH, Secretary

SW/KL/ae: MNAug2318R